

GBC SERVICES LLC

*The Payroll, Accounting and
Income Tax Solution for the
Small Business*

GBC SERVICES LLC

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GBC PAYROLL SERVICES



CONVENIENCE & ACCURACY

GBC Payroll is designed for the busy small business, offering two convenient options for processing payrolls.

Payroll information can be faxed (or emailed) and we will take care of the rest.

Alternatively, online pay processing provides more access. You can transmit payrolls with GBC Payroll online from anywhere there is an internet connection. Using the online payroll process, you can:

- Enter hours, enter qualifying new employee information and run a payroll for new employees that are set up that pay period.
- Maintain basic employee information for current employees.
- Print summary reports on demand.
- Provide employees access to view their paychecks in summary or by pay period or to print check stubs and Direct Deposit vouchers.

Whatever convenient method you use, you can rely on GBC to process paychecks accurately as soon as your payroll information is submitted. Furthermore, whether semi-weekly, monthly, quarterly, or annually, GBC will make payroll tax deposits and file payroll tax returns timely.